



South Hills Catholic Academy

Authorization for Medication

Dear Parent/Guardian:

For safety reasons, the administration of student medicines, either prescription or non-prescription, during school hours is strongly discouraged.

If a physician deems it necessary for your child to take medications, either prescription or nonprescription during the school day, the **AUTHORIZATION FOR MEDICATION FORM** (reverse side) must be completed by **both** a parent/guardian and physician and returned to your child's health office prior to any medication being administered.

The following summarizes the procedure:

- Physician orders **MUST** be completed and dated July 1st or after for the upcoming school year.
- Prescription medication must be in the current and appropriate labeled pharmacy container. The order and the pharmacy bottle must match.
- Over the counter medication (nonprescription) must be in the original, unopened container and the type of non-prescription medication must match the physician's orders.
- A new form completed by both the physician and parent/guardian is required for each medication, medication change, dose change, and for each new school year, dated July 1st or after for the upcoming school year
- It is the responsibility of your child to report to the health office for his/her medication.

Please remember that your child may not receive his/her medication if these procedures are not followed.

Please feel free to contact the school office if you have any questions or concerns regarding this matter.

Thank you for your cooperation.

South Hills Catholic Academy



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Authorization for Medication, Prescription and
Non-Prescription to be Given During School Hours

Student's Name: _____ ID# _____ School _____

Date of Birth _____ Sex _____ Grade/Homeroom _____

Physician's Name _____ Office Phone Number _____

TO BE COMPLETED BY LICENSED PRESCRIBER:

MEDICATION	
DOSAGE	
TIME OF ADMINISTRATION; daily or PRN (how often)	
LENGTH OF ADMINISTRATION (i.e. the school year or a shorter time)	
REASON FOR MEDICATION	
ADMINISTRATION INSTRUCTIONS	
SIDE EFFECTS	
SIGNATURE OF LICENSED PRESCRIBER	
DATE	

TO BE COMPLETED BY PARENT/GUARDIAN:

In consideration of South Hills Catholic Academy (SHCA) granting our request to dispense certain medication to our child, the undersigned parents/guardians, on our own behalf and on behalf of our minor child, hereby release, indemnify and hold harmless South Hills Catholic Academy and its School Board, Administrators, Teachers, Secretaries, Nurses and Employees from and against any and all claims, damages, actions or causes of action resulting and/or arising out of or connected directly or indirectly with the request for or the dispensing of medication listed above to our said child. **I understand and agree the medical information may be shared with appropriate personnel. I authorize my child's physician to release any medical information that may be required by SHCA personnel. I understand and agree that emergency medication may be administered by SHCA employees who are not nurses.**

Parent/Guardian signature _____ Date _____

Home Phone # _____ Work # _____ Cell # _____